

Northeast Regional 4-H Horse Bylaws

Revised 2016-2017

Purpose:

- a. To review rules and regulations to ensure that the needs of the Northeast Region 4-H horse clubs are met.
- b. To assist with the hosting of the Northeast 4-H Regional Horse Camp along with the horse camp district committee, and horse project clubs
- c. Providing support to the provincial horse programs
- d. To organize workshops and clinics for 4-H members and leaders.
- e. To attend the Northeast Regional 4-H Council meetings.

Membership

- a. Membership is open to all the horse project clubs in the region.
- b. Each club with a horse project will have a voting power at regional meetings: which consists of one adult member and one 4-H member per horse club.

Executive

- a. The Executive for Council is elected at the annual Northeast Regional Horse Committee Meeting held each December.
- b. Adult members on the executive should be from different clubs in the region whenever possible
- c. Members of this council must be actively involved in a 4-H club with a horse project.

Executive will consist of:

Chairman – 2 Year Term: The chairman shall chair the meetings of the regional horse committee, oversee the activities of their committees and ensure the annual committee reports are prepared. They attend annual, general and special council meetings.

Vice Chairman – 2 Year Term: Is to take over the responsibilities for the chairman in their absence

Secretary – 2 Year Term: Keep up to date minutes for the council and take care of any correspondence.

2 – Senior 4-H Members – 1 Year Term: The 4-H members should be from different clubs in the region.

Horse Camp Chair – Chair of the District Camp Committee, manages the regional horse camp.

2 - PEAC Provincial Reps – 3 year term with 1 alternate: to attend the provincial equine meetings and report back to the Region.

- d. With the elections of the chairman to occur on an alternation year than the Secretary and vice chairman to encourage continuity of the council

- e. Executive is responsible for applying for grant that are available for the horse project in the region
- f. After serving a two-year term, members must sit off the council for one year before being eligible for a new term
- g. For re-election or volunteered for another term. With the exception of the provincial horse council representatives which is a 3 year term.
- h. There needs to be a minimum of 2 regional meetings per year.

Quorum

- a. Quorum for the meetings is 51% of active clubs with horse projects registered in the region.
- b. Quorum for changing bylaws and camp rules is 2/3 of voting clubs

Committees

CAMP COMMITTEE consists of members of the hosting district(s):

Camp Chair - familiar with the rules and regulations, answer any question regarding what may arise during for camp. Manages the regional horse camp and will be responsible for any incident reports.

Site Manager – familiar with what is needed for footing of the riding arenas. Works with the Facility on the upkeep of the grounds for the duration of the camp. Will assign stalls to clubs and maintains order in the barn when required.

Instructor Coordinator – insures that all workshops have qualified instructors and works closely with the Camp Organizer and scheduling. Will also work with volunteers to keep instructors with the necessary food and water during the camp.

Camp Organizer – makes schedule, organizes volunteers for events, ensures workers are there. Make sure to have volunteers to keep instructors with the necessary food and water during the camp.

Camp Secretary – responsible for registration, collection of outstanding fees and works closely with the regional office.

Meal Coordinator – responsible for hiring caterer for one evening meal and collecting appropriate fees for adults and non-4-H members and works with participating clubs to insure meals are taken care of.

AD HOC Committee

Grievance Committee - will consist of 5 adults with the preference given to adults with no children currently in the program

Program of the Council

Regional Camp: To put on a regional horse camp to provide an opportunity for 4-H horse club members, with common interest, to meet other members on an annual basis.

Educational Clinics: to host regional workshops or clinics those are of educational format for members and leaders of the region