

Minutes and Actionable Items
South Alberta 4-H Regional Council September 22, 2018

1. Meeting called to order at 10:05 am by David Bexte.
2. Pledge led by Vanessa Wever.
3. Attendance:

Carolyn Henrickson	Newell	Shirley Elliott	Cactus Country
Jody Scheirlinck	Warner	Jody Miller	Warner
Kristin Woolf	Warner	Marion Van Sluys	Cardston
Penny Pahl	40 Mile	Megen Wever	40 Mile
Vanessa Wever	Willow Creek	Darcy Blair	Willow Creek
David Bexte	Vulcan	Lorelei Bexte	Vulcan
Marie Logan	Vulcan	Clancy Holthe	Taber
Shari Wehlage	Region Key Leader	Terry Elliott	Provincial 4-H Council
Ginny Smith	4-H Section		

Regrets: Wendy-Ellen Nittel

4. Approval of Agenda

MOTION: David Bexte moves to accept agenda as amended. Add 16c: Glow Golf Proposal. Clancy Holthe seconded. MOTION CARRIED.

5. Minutes from Tuesday, June 12, 2018 Meeting

MOTION: Marie Logan moves the minutes from June 12, 2018 Southern Alberta 4-H Regional Council meeting be adopted as presented. Lorelei Bexte seconded. MOTION CARRIED.

6. Review of Open Actionable Items List from Tuesday, June 12, 2018 Meeting

(Secretary requested and was not given an update and the items will be listed with Actionable Items from this meeting.)

7. Treasurer's Report: Marion Van Sluys

MOTION: Marie Logan moves the Treasurer's Report be adopted as presented. Vanessa Wever seconded. MOTION CARRIED.

Discussion on \$500 from the Coaldale & District Ag Society.

Discussion on the payments issued through sub-committees, the need for budgets to be submitted, and motions need to state how and to whom to issue any funds to.

8. Correspondence - Acting-Secretary - Jody Miller

- a. Calgary Region 4-H Silent Auction

- b. Friends of 4-H nominations.

- i. MOTION: Kristin Woolf moves to nominate Nina Conners, from Newell District for the Regional Friend of 4-H. Carolynn Henrickson seconded. MOTION

CARRIED.

ii.MOTION: Jody Miller moves to add Teresa Russian from Willow Creek District for the Friends of 4-H. Clancy Holthe seconded. MOTION CARRIED.

- c. Ag Expo Lethbridge and the option of hosting a booth.
Discussion on this. More information will be found out about this from Andy Pittman for the next meeting.

9. Regional Specialist Report - Ginny Smith (previously sent)

- a) Farming Smarter, Open Farm Days, Aug 18/18
Had 200+ people come through the doors.
- b) Regional Scholarship Committee
The committee will be having a selection meeting following today's Regional meeting & will report back at a later date.
- c) Key Leader Café event was well received
- d) Club Registrations
Changes are in place and leader screening needs to be promoted.
- e) Diaries are going out and the new ones have a few needed things.
- f) Pheasant project numbers will be presented at the next meeting.
- g) Ginny will be gone October 25 - November 17, 2018
- h) Award of Excellence, changes on the new medals was discussed.

10. Provincial Council Report - Presented by Terry Elliot

- a. Oct 1st, 2018, Conference Call
- b. Oct 22-23, 2108, Provincial meeting
- c. Discussion on leader screening. Need to make clear to the districts and clubs the difference between leaders versus volunteers. Clubs are encouraged to have the parents of the club's treasurer screened as well.

11. Foundation Report - Presented by Marie Logan

Discussion regarding tire and electronic recycling as a fundraiser. There is need for the legal land location/premise ID, and all forms need to be filled out properly.

12. District Reports (Previously emailed)

Cardston District may possibly register a horse club this year.

13. Committee Reports

- a) Communications: Presented by Lorelei Bexte
 - c. Discussion on facility choice be based on whom is hosting.
2019: will be in Lethbridge, Cardston hosting.
2020: 40 Mile will be hosting

- d. Discussion on host guidelines need to be presented for future planning. Also current and following year host work need to work together.
MOTION: Shirley Elliott moves that the current years host and the following year's host (both) be added to the Regional Communications Committee. Marie Logan seconded. MOTION CARRIED.
- e. Discussion on if a lunch is in the budget for the Regional Communications, that is be added to the event planning budget and up to the hosting committee.

b) Livestock

- i. Regional Beef Committee & BAC Report - Presented Terry Elliott
Carcass project for this year is a go. Slaughter dates are being finalized & more in line with the market project dates. Location is being finalized, and will most likely be Deerview, Irvine, AB.
Tags for the beef projects in our region can be ordered over the phone from Vanessa Wever and must be paid for at the time of ordering.
- ii. Regional Sheep and SHAC Report - Arlene Good
 - MOTION: Arlene Good moves to host the South 4-H Region Breeding Show & Learning Day in Taber, AB on May 18, 2018. Kristin Woolf seconded. MOTION CARRIED.
 - a. Discussion on e-transfer option. Marion Van Sluys will look into this.
TABLED to December 2018 meeting.
 - b. Online registration will be investigated and will be presented by Ginny Smith at the December meeting.
 - c. Cleaver Participation will be presented by the committee with clear guidelines on their participations and limitations.
 - MOTION: Arlene Good moves to allow Cleaver participation in the Sheep Show & Eweniversity at the May 18, 2018 South Region Breeds Show event in respect to the guidelines put forth by the 2018 Show Committee. Kristin Woolf seconded. MOTION CARRIED
 - d. Discussion on budgeting, bursary/prizes within the Committees approved spending, and the protocol on this.
 - MOTION: Kristin Woolf moves to pay Courtney Taylor, the winner of the \$500 Bursary from the Regional Heifer Show in May 2018. Marie Logan seconded. MOTION CARRIED.
 - MOTION: Marie Logan moves that the Regional Heifer Show Committee submit the minutes from their meeting, with a list of award winners and prize winners. This should be attached to their budget forms. Vanessa Wever seconded. MOTION CARRIED.
The Committee will be submitting their budget for the 2019 Show & Learning day and are asking for \$2000. The budget will be presented at the next

Regional meeting.

- Eweniversity is submitting their proposed budget of \$1650 which will be presented at the next meeting.

iii. Light Horse Committee & PEAC Report - Presented by Kristin Woolf

Light horse meeting was Sept 18 in Taber

Venue change for the Regional show is in the works

Possible dates are Aug 9-11, 2018

Next meeting will be Nov 13, 2018

iv. Pheasant Presented by Ginny Smith

Pheasant project numbers have increased.

Release programs were a success.

More to report at the next meeting

c) Regional Elkwater Camp Presented by Shirley Elliott

There were 39 & 42 members who attended the two camps

There was a waiting list

All reports have been submitted and have been completed.

Looking forward to next year.

(The Regional Camp Committee has an upcoming meeting as they have not met after the Summer Camps.) (Insertion by Camp Secretary Wendy-Ellen Nittel.)

d) Consumer Decision Making Presented by Clancy Holthe

Date set for Nov 24, 2018 in Vauxhall at the school. Time to be announced.

Looking for event sponsors and volunteers. Please inform Clancy if you have names of businesses or volunteers.

- MOTION: Clancy Holthe moves that the \$1500 budget for the Nov 24/18 Consumer Decision Making be given according to the submitted budget proposal and all event summary information be submitted after the event. Penny Pahl seconded. MOTION CARRIED.

e) Judging Presented by Clancy Holthe

Date & venue to be announced

Discussion on having the location & host rotate in the Region

f) Snowfest Presented by Shirley Elliott

Date for Feb 19-22, 2019 in Elkwater

To be a Junior & intermediate camp

Registration will go online Nov 24, 2018

g) Scholarship Presented by Ginny Smith

Compiled from Jody Miller's Notes

Meeting is to directly follow this meeting today, Sept 22, 2018
There are more applicants than last year
More information to be presented at the next meeting

- h) Farming Smarter Presented by Clancy Holthe
Open farm Days, Aug 18, 2018 was well received. There were approximately 200+ attendees.
Would like to host again next year.
Dec 12-13, 2018 Farming Smarter Conference at Lethbridge Exhibition Park.
- o Would like to make the auction live during the lunch break each day.
 - o Need 3 members to help with doing some public speaking and to assist with the auction. Ginny & Clancy have volunteers asked for these roles.
 - o MOTION: Kristin moves that \$500 be given to the Farming Smarter Committee as submitted in their budget proposal and that all summary information be presented following the event. Vanessa Wever seconded. MOTION CARRIED.
 - o More information will be presented at the next meeting.
- i) Regional Beef Heifer show and Learning Day (No notes under this category. Some included with Sheep Report.)
- j) Regional Horse Show (With Light Horse and PEAC Report)
- k) Regional Celebration (and Learning Day) Presented by Kristin Woolf
The Regional Celebration was hosted October 13, 2018 in Taber at the Civic Center
MOTION: Kristin Woolf moves to have the Regional Learning Day moved to a different day and as a stand-alone event. Darcy Blair seconded. MOTION CARRIED.
MOTION: Clancy Holthe moves to give the Regional Celebration which was held October 13, 2018, \$2500 for their budget as submitted in their budget proposal and that all summary information be presented following the event. Vanessa Wever seconded. MOTION CARRIED.
- l) Special Events
Leaders Conference, Jan 19, 2019
MOTION: Clancy Holthe moves that the South 4-H Region donate a \$100 item to the January 19, 2019 Leaders Conference Silent Auction. Vanessa Wever volunteered to purchase the item and give it to Ginny Smith. Jody Miller seconded. MOTION CARRIED.
We Sweat Green, report previously sent
- o Next date for this event is August 24, 2019.
 - o MOTION: Jody Miller moves to decline Dawson Pahl's motion in the report from the 'We Sweat Green' committee to donate to the Kale Porteous Scholarship. The funds from this Regional program will be rolled into future funding for this project. Darcy Blair seconded. MOTION CARRIED
 - o Regional Council would like to make it noted that the Regional policy is to send bereavement

and compassion cards to volunteers that have been involved with the Regional Council. The policy of this use of funds will be TABLED to the next meeting in regards to our policy and procedures review.

m) Cleaver Kids Committee Presented by Kristin Woolf

Planning for the Cleaver Kids program in our Region will be assessed and reviewed at the end of the year.

All programs will submit their ability to involve the Cleavers or not, and the expectations from the Committee as to cost and participation.

14. Lunch

15. Old Business

a) Funding events

MOTION: Darcy Blair moves that all 4-H events in the South Region requesting funds must fill out an Event Proposal and Budget Request Form at least 30 days prior to the event, and that an Event Financial Summary Form be submitted 30 days following the event. All action items should be supported by the proposing committee's minutes if required. Lorelei Bexte seconded. MOTION CARRIED.

All events must use the Event Proposal & Budget Request Form when hosting an event and asking for funds.

All events must submit an Event Financial Summary Form following the events finish date.

b) Policy Book: TABLED

16. New Business

a) Constitutional Amendments: TABLED

b) 2019 Budget planning: TABLED

c) Glow Golf proposal: More information to follow

d) Leaders Conference - (Included in Special Events)

e) Fund Raising

a. Ag Expo - Fee Simple Law booth

b. Ag Societies

c. Farming Smarter

Need to recognize the Agricultural Societies and Farming Smarter at all levels in the 4-H Program.

17. Next Meeting: Saturday, Dec 1, 2018, 10:00 AM

MOTION: Clancy Holthe moves that the December 1, 2018 Regional Council Meeting have a Christmas gift exchange during the lunch break for all those that wish to participate. Please RSVP to Ginny closer to the date. Penny Pahl seconded. MOTION CARRIED.

18. MOTION: David Bexte moved to adjourn the meeting at 3:00 pm. Clancy Holthe seconded. MOTION CARRIED.

Open Action and Tabled Items (The following items are from June and September 2018. The June Information was not updated as the Secretary did not receive an updated list.)

WHO	TASKS TO BE COMPLETED
South Region Leaders, Parents, Sponsors and Members	USE <i>NEW</i> REGISTERED 4-H CANADIAN LOGO ON ALL CLOTHING, GIFTS, SUPPLIES, ETC. (If ordering from an American Company ask them to use the trade- marked Canadian logo.)
DISTRICTS	Forms sent out with registration Constitutions (District and Livestock) Current Executive and Council Representatives Key Members Need missing Constitutions and Email Contacts Need District Events and Meeting Dates if not already forwarded Please ensure information is sent for the 2018-2019 4-H Club Year. (If the information does not change; please state as such when Districts are registered.)
Ginny Smith	Open correspondence before and between Regional Meetings
Ginny Smith	Order meal for Regional Meetings
TREASURER Marion Van Sluys	Pay meal honorarium of 15% for Regional Council Meetings

PRESIDENT David Bexte	Include Grant Application Request on October Agenda
ALL COMMITTEES & DISTRICTS	Send any Constitutional Amendments to Executive in writing prior to October (September 22, 2018) Meeting
EXECUTIVE	Bring forward 'Constitution Amendments". (The executive of the Council shall be given written notice of motions presented to them at any meeting prior to the Annual Meeting of any proposed change in the Constitution. Annual Meeting is held in the first two weeks of December.) (Amendments must be discussed with District Councils prior to the Annual Meeting.)
ALL COMMITTEES & DISTRICTS	Send reports to Regional Secretary for dispersal ONE WEEK PRIOR to meetings
SECRETARY Wendy-Ellen Nittel	Send out RECEIVED reports for Regional Meetings
TREASURER Marion Van Sluys	Send out PAST BUDGETS for COMPARISON PRIOR to October (September 22, 2018) Meeting
TREASURER Marion Van Sluys	Send Treasurer's Report ONE WEEK PRIOR to meetings to Regional Secretary to be included with agenda for perusal prior to meetings.
Leaders/Committees with OUTSTANDING RECEIPTS FOR TREASURER	Outstanding receipts are needed by LEADERS WHO HAVE ALREADY BEEN PAID for the Treasurer to have the CASINO and REGIONAL FINANCIAL BOOKS audited.
TREASURER Marion Van Sluys	Separate Accounting Records to Council for Income and Expenses for both Casino and Regional Bank Accounts
CACTUS COUNTRY DISTRICT	Payment of 2017-2018 Club Year Regional Dues
Districts & Leaders	Cash outstanding cheques from Regional and Casino Accounts
Shirley Elliott	SnowFest 2018 Written and Financial Reports sent to SECRETARY Wendy-Ellen Nittel
ALL	Items and buyers for Farming Smarter Auctions
ALL	Volunteers for Farming Smarter Open Farm Days August 18 th and for Farming Smarter Auctions- December 12 th and 13 th
Kristen Woolf	Attend Regional Programs and Events during the 2018-2019 Club Year to observe where and how Cleaver Kids could possibly become involved with their own 'stand-alone' Regional Program or Event.
PRESIDENT David Bexte	Event/Plan Proposal Updated Form
ALL	Suggestions for judging products for Consumer Decision Making
Kristin Woolf	Email in 2 weeks from June meeting date to determine whether or not there will be an afternoon event/learning component with Regional Recognition October 13 th in Taber.
PRESIDENT David Bexte	Place Funding Events on September 22 nd Agenda

Finance Committee	Research and bring funding events to September 22 nd meeting
PRESIDENT David Bexte	Place Regional Accountability on September 22 nd Agenda
PRESIDENT David Bexte	Proposal for Policy Book(let) based on motions from last 5 years
ALL COMMITTEES	Send 2018-2019 Proposed budgets to Regional Treasurer before September 22 nd meeting
Clancy Holthe/Dorthea Mills	Change out banner pictures (Budget of \$600)
ALL COMMITTEES	Submit 2018-2019 calendar dates ASAP. These include Programming and Events
Information from Andy Pittman	Ag Expo (Lethbridge) and the option of hosting a booth.
Marion Van Sluys	E-transfer option for Regional Program Fees
Ginny Smith	Online Registration Option for Regional Programming/Events
Clancy Holthe	Multi Judging Date and Venue
All Committees	Ability to include (or not) Cleaver Kids in programs. Committee expectations for Cleavers as to cost and level of participation at events is requested.
	TABLED FROM SEPTEMBER MEETING
	2019 Budget Planning
	Regional Constitution Amendments
	Policy Book